

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
September 11, 2024, Approved Minutes**

CALL TO ORDER

President Reid called the regular meeting of the Board of Directors to order at 1500 hours on Wednesday, September 11, 2024.

ATTENDANCE

James Reid, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Edward (Steve) Podoll, Secretary
Thomas Kerby, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, Falcon Fire Protection District
Jeff Petersma, Deputy Chief, Falcon Fire Protection District
Joe Cosgrove, Battalion Chief, Falcon Fire Protection District
Curtis Kauffman, Lt./Fire Inspector, Falcon Fire Protection District
Rob Wilkerson, Fleet Mechanic, Falcon Fire Protection District
Gretchen Tetzlaff, Office Manager, Falcon Fire Protection District
Other members of the Falcon Fire Protection District
Jonathan Huang, New Falcon Herald

ABSENT

Corey Kirt, Battalion Chief, Falcon Fire Protection District
Jon Webb, EMS Division Chief, Falcon Fire Protection District
David Smith, Battalion Chief, Falcon Fire Protection District
Twyla Kuemmerle, Administrative Assistant, Falcon Fire Protection District
Mike Collins, District Chaplain

APPROVAL OF AGENDA

Director Kupferer moved to approve the agenda. Director Hawkins seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None

CORRESPONDENCE

None

APPROVAL OF THE MINUTES

Director Hawkins moved to approve the August 21, 2024 Regular Board Meeting Minutes as written. Director Podoll seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the August Treasurer's Report with the Board. The Chief noted 66.6% of the 2024 fiscal year is complete in this Report.

Total General Fund Budget revenues received were at 100%. Specific Ownership Tax is at 73%. Total General Fund expenditures across all categories were 64% of the budget.

The Ambulance Fund Budget transport fees were 66%. Total revenues received were at 73%. Total expenditure was at 52%.

The Capital Improvement Fund revenues received were 76%. Total Capital Improvement Fund expenditures were at 20%.

The Rural Water Fund Revenues had no activity or expenditures for the month of August. Total Rural Water Fund expenditures were at 0% of budget.

Director Hawkins moved to accept the August 2024 Treasurer's Report. Director Kupferer seconded the Motion. The Motion passed unanimously.

Staff Report

Deputy Chief Petersma advised that the activity reports for July have not yet been completed and will be reviewed at next month's meeting.

Deputy Chief Petersma reviewed the August Transport Reports with the Board and advised that the crews transported 158 patients in the month of August. The District received \$55,696 in revenue, which is a low monthly average. Average collections per transport including the Medicaid supplemental reimbursement is currently at \$608.58. This information will be included in next month's report. Chief Harwig stated that the District received confirmation from the state allocating \$522,927.00 in Medicaid supplemental reimbursement for 2024, which is approximately \$88,000.00 more than the District received in 2023.

Fire Prevention Lieutenant Kauffman provided a written Plan and Building Inspection Report for the Board's review.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board. Attorney Fritsche also provided a chart from the Special District Association regarding SB 24-233 and HB 24B-1001 which was passed during the special legislative session held in August. The bills will not impact the District's property tax revenues received in 2025; however, Chief Harwig noted that the 2024 backfills authorized by SB-238 and SB-001 will not be carried forward. Chief Harwig advised that the loss of backfill revenue from these two Senate bills will result in a reduction of \$1,324,312 in tax revenue in 2025.

Attorney Fritsche advised that only one Self-Nomination form was received for the Volunteer Fire Fighter's Pension Board Trustee's Election from Michael Collins. Michael Collins new Trustee term will begin on November 1, 2024. There was only one seat up for election.

UNFINISHED BUSINESS

Maintenance Building Project

Chief Harwig referred to Hammer's Pay Application #5 and Change Order #4. Chief Harwig reported that the amounts are going to continue to increase due to the building going up quickly now.

Director Kerby moved to approve Hammers Construction Pay Application #5 in the amount of \$414,713.69. Director Kupferer seconded the Motion. The Motion passed unanimously.

Director Kerby moved to approve Hammers Change Order #4 in the amount of \$9,022.00. Director Podell seconded the Motion. Motion passed unanimously.

Station 1 Parcel – Tract B El Paso County Sheriff’s Office Substation

Attorney Fritsche advised the Board that the District received an email from the Senior Assistant County Attorney concerning “cleaning up” the County/District Private Detention Basin/Stormwater Quality Best Management Practice Maintenance Agreement and Easement. The agreement was signed in 2009 by the District, but was never executed by the County, nor recorded. Director Kerby advised that the County is trying to piggyback on an agreement between the County and the District drafted for a single parcel in 2009. A discussion was held regarding options to modify the agreement and legal description to meet the current situation.

Attorney Fritsche noted that, to date, no legal descriptions have been received for the easements across Tract A (Station 1 parcel) that the County will need in place prior to beginning construction on Tract B (Substation parcel). Chief Harwig, Attorney Fritsche and Director Kerby will continue to work on this issue with County representatives.

Discuss Falcon Fire Department 50th Anniversary

Director Kupferer advised that he would like to see the District dedicate the new maintenance building and hold an Open House to acknowledge and celebrate the District’s 50th Anniversary, preferably in early June of 2025. A brief discussion followed.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Director Hawkins moved to adjourn the Board meeting. Director Kupferer seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1543 hours.

I hereby attest to the accuracy of the meeting Minutes:

Edward Podoll, Secretary