

**Falcon Fire Protection District  
Board of Directors Regular Board Meeting  
April 17, 2024 Approved Minutes**

**CALL TO ORDER**

President Reid called the regular meeting of the Board of Directors to order at 1500 hours on Wednesday, April 17, 2024.

**ATTENDANCE**

James Reid, President  
Dan Kupferer, Vice President – via conference call  
Ray Hawkins, Treasurer  
Edward (Steve) Podoll, Secretary  
Thomas Kerby, Assistant Secretary

**ALSO PRESENT**

Joan Fritsche, Legal Counsel  
Trent Harwig, Fire Chief, Falcon Fire Protection District  
Jon Webb, EMS Division Chief, Falcon Fire Protection District  
Joe Cosgrove, Battalion Chief, Falcon Fire Protection District  
Rob Wilkerson, Fleet Mechanic, Falcon Fire Protection District  
Gretchen Tetzlaff, Office Manager, Falcon Fire Protection District  
Twyla Kuemmerle, Administrative Assistant, Falcon Fire Protection District  
Mike Collins, District Chaplain  
Other members of the Falcon Fire Protection District

**ABSENT**

Jeff Petersma, Deputy Chief, Falcon Fire Protection District  
Corey Kirt, Battalion Chief, Falcon Fire Protection District  
David Smith, Battalion Chief, Falcon Fire Protection District

**APPROVAL OF AGENDA**

*Director Podoll moved to approve the agenda. Director Kerby seconded the Motion. The Motion passed unanimously.*

**PUBLIC COMMENT**

None.

**CORRESPONDENCE**

None.

**APPROVAL OF THE MINUTES**

*Director Hawkins moved to approve the March 20, 2024 Regular Board Meeting Minutes as presented. Director Podoll seconded the Motion. The Motion passed unanimously.*

**REPORTS**

**Treasurer's Report**

President Reid advised the Board that the April Treasurer's Report will be reviewed with the May report at the May 15<sup>th</sup> Board of Directors Meeting.

### Staff Report

Deputy Chief Petersma was absent, the Staff Report will be moved to the May 15th Board of Directors Meeting.

EMS Division Chief Webb reported that there were 48 Reserve hours for the month of March.

EMS Division Chief Webb reviewed the written Transport Report with the Board and advised that the crews transported 136 patients in the month of March.

EMS Division Chief Webb advised the Board that he had a meeting with north agencies and Colorado Springs Fire Department Battalion Chief and Medical Battalion Chief. EMS Division Chief Webb gave an update on the Colorado Springs Fire Department's proposal to conduct medical transport services. EMS Division Chief Webb stated that Colorado Springs Fire Department is considering creating an Enterprise and will be presenting this Enterprise Proposal to City Council, potentially in May. Should City Council approve the Enterprise, Colorado Springs Fire Department may take over medical transport services by April 1, 2025, when American Medical Response's contract is up. Colorado Springs Fire Department will oversee the Enterprise but employees will be civilians, and they are looking at hiring at least 150 fulltime and part-time civilians. EMS Division Chief Webb also stated that by creating an Enterprise, the City can move money within an enterprise fund and would not seek a tax increase at least for the time being. President Reid asked if the Enterprise would require a contract between the city and local jurisdictions for support. A discussion was held regarding mutual aid support.

Fire Prevention Lieutenant Kauffman provided a written Plan and Building Inspection Report for the Board's review.

### Attorney's Report

Attorney Fritsche provided a written Attorney's Report which was sent separately to the Board. Chief Harwig asked Attorney Fritsche if she had any new information on Senate Bill 24-194, Special District Emergency Service Funding. Attorney Fritsche advised the Board that she did not have any updates at this time. A discussion was held regarding Senate Bill 24-194.

### UNFINISHED BUSINESS

#### Maintenance Building Project

The District received an update report from Hammer's Construction. The building design is almost complete, with the building permit anticipated to be issued on May 17th and ground breaking on May 20th. The metal building has been ordered and should arrive by May 24th, in four truck loads. Hammer's Construction is currently three weeks behind schedule from their submittal proposal and not sure if that time will be made up at this point. If not, the building will not be finished until late November. Director Kerby asked if the District is going to encourage Hammer's Construction to work on outside projects first so as to not be impacted by weather or does the contract state the District will not pay for winter weather costs. A discussion was held on weather-related clauses in the contract.

#### Station 1 Parcel – Tract B El Paso County Sheriff's Office Substation

President Reid advised the Board that the substation project has been funded by the County. Chief Harwig stated that County representatives were out there today looking over the District's existing

service lines. Director Kerby stated that the building design needs to match the District's sewer hookup. Director Kerby also stated that he spoke with County representatives today and that they confirmed landscaping and surface would be returned to its original condition, to the extent feasible. . Director Kerby will go to Station 1 and take photos tomorrow (4-18-24), to be sure the surface materials are back in place.

**NEW BUSINESS**

Consider Resolution Adopting Technology Accessibility Statement. Attorney Fritsche gave a brief description of the purpose of the Resolution and the Technology Accessibility Statement . Gretchen Tetzlaff will be working with Mandi Kirk from Fritsche Law, to make sure the District's website is ADA compliant.

*Director Hawkins moved to approve Resolution No. 04-17-2024-1, Adopting Technology Accessibility Statement, as presented. Director Podoll seconded the Motion. The Motion passed unanimously.*

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

*Director Hawkins moved to adjourn the Board meeting. Director Kupferer seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1534 hours.*

I hereby attest to the accuracy of the meeting Minutes:

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Edward Podoll, Secretary