

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
February 19, 2020
Approved Minutes**

Call to Order

President Kupferer called the regular meeting of the Board of Directors to order at 16:01 hours on Wednesday, February 19, 2020.

SWEARING IN CEREMONY

Chief Harwig swore in Firefighter: Austin Ragsdale & Alexandria Winkler. Austin was badged by his wife. Alexandria was badge by her father.

The Board meeting took a short break to allow the family members who attended the swearing in ceremony to leave if they desired. The Board reconvened at 16:17 hours.

ATTENDANCE

Daniel Kupferer, President
Thomas Kerby, Vice President
Cory Galicia, Treasurer
Michael Collins, Secretary
Joan Hathcock, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Pete Gawda, The New Falcon Herald

ABSENT

Jon Webb, EMS Division Chief, FFPD

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Collins moved to approve the Agenda as written. Director Kerby seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

APPROVAL OF THE MINUTES

Director Galicia moved to approve the January 15, 2020 Regular Board Meeting Minutes as amended. Director Hathcock seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig asked the Board to table the January Treasurer's Report to the March Board Meeting.

Director Collins moved to table the January 2020 Treasurer's Report to the March 18, 2020 Regular Board Meeting. Director Kerby seconded the Motion. The Motion passed unanimously.

Chief's Report

Chief Harwig advised there was not a written Ambulance Transport Report for the Board for January, since the EMS Division Chief had been out on Military leave for a couple of weeks.

Chief Harwig advised there were 264 Reserve standby hours for the month of January.

Chief Harwig also advised that the Rookie Academy has started. The District has 15 Rookies and Calhan Fire Protection District has 3 Rookies attending.

Chief Harwig also advised the funds are starting to transfer into the Ambulance Fund from transport collections.

Attorneys' Report

A written Attorneys' Report was not provided to the Board for the month, but everything that needed to be discussed was on the written Agenda.

UNFINISHED BUSINESS

Old Meridian Road and Hwy 24 Intersection Design

Director Kerby advised they are doing utility potholing prior to closing the road for construction on the week of March 9th. Old Meridian Road, McLaughlin and Rolling Thunder will be closed for the Roundabout construction during Phase 1 of the project.

Director Kerby also advised he spoke with the engineer for the New Meridian Road project. They will be paving later in the year and the District may want to talk to them about paving the Station 3 parking lot.

FHMD Station 3 Land Transfer

Attorney Fritsche advised she spoke with Jeff Erb, the attorney for Falcon Highlands Metro District. She advised that Falcon Highland's next meeting is on March 9th. Attorney Fritsche sent him the Deed and the Legal Description. FHMD has everything it needs now to transfer the property to Falcon Fire.

Chief Harwig advised that he contacted the attorney for New Era Wind Power and he is working on vacating the underground utility easement. Once the underground utility easement vacation is recorded, FHMD will send a copy to Falcon Fire.

Chief Harwig also advised the County Assessor's office has created a separate legal parcel in the County's records for the Fire District acquisition parcel.

Administration Building/New Station 3

Chief Harwig briefly reviewed a couple of prints YOW Architects drew up for the Admin Building layout with the Board.

Chief Harwig also advised that Hammers Construction is still working on the design plans for the new Station 3 building to mirror Station 4 and the plans should be completed any day now.

The Board discussed publishing notice of the Request for Proposals for Design/Build Construction, holding a mandatory pre-bid meeting approximately one week later sometime in March, and requiring proposals/bids be due approximately 3 weeks after the pre-bid meeting.

NEW BUSINESS

Approve Resolution Calling May, 2020 Directors Election and Appointing a Designated Election Official

Director Galicia moved to approve Resolution Calling May, 2020 Directors Election and Appointing a Designated Election Official. Director Kerby seconded the motion. The motion passed unanimously.

Station 4 Conveyance

- Approve and ratify Notice of Exercise of Purchase Option issued to FSBC

Director Kerby moved to approve and ratify Notice of Exercise of Purchase Option issued to Farmers State Bank of Calhan. Director Collins seconded the motion. The motion passed unanimously.

- Authorize Acceptance of Station 4 by Special Warranty Deed from FSBC

Director Kerby moved to authorize acceptance of Station 4 by Special Warranty Deed from FSBC and authorized Chief Harwig to execute any documents as necessary to accept the Deed and directed Chief Harwig to record the Deed. Director Galicia seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Galicia moved to adjourn the Board meeting. Director Collins seconded the Motion. The Motion passed unanimously. The meeting adjourned at 15:41 hours on February 19, 2020.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary