

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
August 21, 2024, Unapproved Minutes**

CALL TO ORDER

President Reid called the regular meeting of the Board of Directors to order at 1502 hours on Wednesday, August 21, 2024.

ATTENDANCE

James Reid, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Edward (Steve) Podoll, Secretary
Thomas Kerby, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, Falcon Fire Protection District
Jeff Petersma, Deputy Chief, Falcon Fire Protection District
Jon Webb, EMS Division Chief, Falcon Fire Protection District
Joe Cosgrove, Battalion Chief, Falcon Fire Protection District
David Smith, Battalion Chief, Falcon Fire Protection District
Curtis Kauffman, Lt./Fire Inspector, Falcon Fire Protection District
Rob Wilkerson, Fleet Mechanic, Falcon Fire Protection District
Gretchen Tetzlaff, Office Manager, Falcon Fire Protection District
Twyla Kuemmerle, Administrative Assistant, Falcon Fire Protection District
Other members of the Falcon Fire Protection District
Mike Collins, District Chaplain
Jonathan Huang, New Falcon Herald

ABSENT

Corey Kirt, Battalion Chief, Falcon Fire Protection District

APPROVAL OF AGENDA

Director Hawkins moved to approve the agenda. Director Podoll seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

Chaplain Mike Collins requested prayers for Chaplain Glasgow's son Matthew, who is a pastor in MO and a Chaplain for the State Patrol. Matthew was on scene of an accident and hit by a drunk driver two weeks ago. Matthew is listed in serious condition. Please keep Matthew in your prayers.

CORRESPONDENCE

None

APPROVAL OF THE MINUTES

Director Kupferer moved to approve the July 17, 2024 Regular Board Meeting Minutes as amended. Director Hawkins seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the July Treasurer's Report with the Board. The Chief noted 58.3% of the 2024 fiscal year is complete in this Report.

Total General Fund Budget revenues received were at 98%. Specific Ownership Tax is at 64%. Total General Fund expenditures across all categories were 51% of the budget.

The Ambulance Fund Budget transport fees were 60%. Total revenues received were at 73%. Total expenditure was at 45%.

The Capital Improvement Fund revenues received were 52%. Total Capital Improvement Fund expenditures were at 17%.

The Rural Water Fund Revenues had no activity or expenditures for the month of July. Total Rural Water Fund expenditures were at 0% of budget.

Director Hawkins moved to accept the July 2024 Treasurer's Report. Director Kerby seconded the Motion. The motion passed unanimously.

Staff Report

Deputy Chief Petersma reviewed the written reports for June which included the June incident counts which were at approximately 342 calls, response times, mutual aid given, and mutual aid received.

EMS Division Chief Webb reviewed the July Transport Reports with the Board and advised that the crews transported 128 patients in the Month July. Average collections per transport including the Medicaid supplemental reimbursement is currently at \$641.73.

Fire Prevention Lieutenant Kauffman provided a written Plan and Building Inspection Report for the Board's review.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board. Attorney Fritsche discussed the 2025 Pension Board Volunteer Firefighter Trustee's Election with the Board as well as the 2025 Budget Process and Budget Timeline. Chief Harwig advised the Board that the deadline for the Budget Officer to submit the proposed budget to the Board is October 15, 2024. The District will hold its Budget Hearing at the December 11th Board of Directors Meeting. The District should be receiving preliminary assessment numbers from the County no later than August 25th. Currently two ballot initiatives addressing property tax assessment rates will be on the November General Election ballot; however, Governor Polis called a Special Session scheduled for August 26th to lower property tax assessment rates and make additional changes to Senate Bill 233 in exchange for the Initiatives to be pulled from the General Election ballot. The District should know by the end of the month what the plan will be. A discussion was held regarding Senate Bill 233.

UNFINISHED BUSINESS

Maintenance Building Project

Chief Harwig referred to Hammer's Draw Request #4. Chief Harwig reported that the sewer lines are in and connected to the building, the water and gas lines are being installed today. The interior concrete pour is occurring, two pours are already in with the third and final pour tomorrow, August 22nd. The erection of the building or 'red iron' will go up Monday, August 26th. Hammer's Construction did hit ground water on the water line installation, resulting in a future change order. Chief Harwig discussed Change order #3, Colorado Springs Utilities, gas main line extension in the amount of \$10,326.19. Chief Harwig also discussed Draw Request #4 in the amount of \$105,702.43, this amount does include Change Order #3 for Colorado Springs Utilities. Hammer's will be paying for this change order and obtain reimbursement from the District. If payment comes in from CSU during construction of the building, the District will apply reimbursement to the expenditure.

Director Kerby moved to approve Hammers Change Order #3 in the amount of \$10,326.19. Director Kupferer Seconded the Motion. Motion Passed Unanimously.

Director Kerby moved to approve Hammers Construction Draw Request #4 in the amount of \$105,702.43. Director Podoll seconded the Motion. The Motion passed Unanimously.

Station 1 Parcel – Tract B El Paso County Sheriff's Office Substation

Attorney Fritsche advised the Board that on July 23rd, she sent out a follow up email, reviewed the easements and did not hear anything back. Attorney Fritsche sent another email today to which one of the county employees responded asking the Assistant County Attorney if she had any information, but there was no reply. A discussion was held on how the County intends to begin construction without having easement for utilities.

NEW BUSINESS

A discussion was held regarding the Falcon Fire District's 50th anniversary. Director Kupferer stated that something special is in order and would like to include the community. Deputy Chief Petersma suggested an open house in June with a BBQ at Station 3, inviting all of our partners to participate. Director Kupferer suggested dedicating the new Maintenance Building at this time. This will be an ongoing discussion and will be moved to Unfinished Business.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Director Hawkins moved to adjourn the Board meeting. Director Kerby seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1537 hours.

I hereby attest to the accuracy of the meeting Minutes:

Edward Podoll, Secretary